

KINGS GRANT MAINTENANCE ASSOCIATION

21 Kings Grant Drive Marlton, New Jersey 08053



EXTERIOR CHANGE APPLICATION FORM

Applicant's Name _____ Date _____

Address _____

Home Phone # _____ Work/Cell # _____

Type of Modification:

Description:

To be attached:

1. Site plan with layout of modification
2. Sketch of proposed addition/alteration indicating colors, materials, and all dimensions
3. Certificate of Insurance. Please see below for additional details.
4. \$5.00 application fee.

Will work require a building permit? YES NO

Contractor name and phone #: _____

Date work will commence: _____

Office Use: Approve Unapproved

****Upon approval of your application, a letter of approval will be mailed to you.
Approval is good for up to 60 days after the approval date.***

KINGS GRANT MAINTENANCE ASSOCIATION

21 Kings Grant Drive Marlton, New Jersey 08053



Submission – Application Clarification:

Restrictions and guidelines are set in place to retain uniformity and fairness to all members. In both Condominium and Townhome Communities, the documents read, Article IV Section: Restrictions and Covenants, 6.01 and 6.07.

6.01

There shall be no obstruction of the Subject Property, nor shall anything be temporarily or permanently placed upon, stored in or affixed to the Subject Property without written consent of the Board of Trustees or unless expressly permitted by the Rules and Regulations.

6.07

No Unit Owner or occupant shall build, plant or maintain any matter or thing upon, in, over or under the Subject Property without the prior written consent of the Board of Trustees unless permitted by the Rules and Regulations.

Certificate of Insurance:

1. A copy of the Contractor's proof of insurance listing the homeowner as the "Certificate Holder".
2. Under Description of Operations, KGMA & your Community Name should be listed as "additionally insured".
3. Commercial General Liability Insurance of \$1,000,000.00.
4. Workman's Insurance of \$500,000.00.

Please Note:

The following policy has been adopted on April 25, 2013 by the Kings Grant Maintenance Board of Trustees and applies to all Townhouse Community Homeowners:

"Any Townhouse Community Homeowner who does not properly present a completed submission form to the Kings Grant Maintenance Office and receive approval prior to commencing work on projects that require an approval will be fined \$50.00."

All homeowners' cooperation in submitting for projects prior to the start of any work is anticipated and appreciated.